

CHURCHDOWN PARISH COUNCIL

MINUTES OF THE MEETING OF THE FULL COUNCIL HELD AT CHURCHDOWN PARISH COUNCIL CHAMBER ON TUESDAY, 25th MARCH 2024 AT 7.30 P.M

PRESENT

Cllr Jane Attwood	Cllr Alan Porter
Cllr Lt. Col Bernard Barton- Ancliffe	Cllr Liz Skelt
Cllr Gill Blackwell (Chairman)	Cllr Richard Smith
Cllr Stewart Dove	Cllr Pierre Weinzweig (Vice-Chairman)
Cllr Nick Dring	Cllr Ian Yates
Cllr Wayne Hands	Cllr Mrs Loraine Yates
Cllr Mary Jordan	

Also, present:

Geraldine Connor Clerk taking minutes, 2 residents

442 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE

442.1 Councillors Julie Evans and Graham Bocking.

443 TO STATE ANY DECLARATIONS OF INTERESTS OR REQUESTS FOR DISPENSATIONS

443.1 None

444 TO CONSIDER PLANNING APPLICATIONS AND CORRESPONDENCE

444. 1 Clerk's note. An email from a Resident and member of the Churchdown and Innsworth Neighbourhood Plan Steering Group, expressing concern about the proposed new Churchdown Neighbourhood Plan was tabled for Members at the last meeting of Full Council held on 12th March 2024 under item 421.1
The Chairman has drafted a reply which sets out the reasons for and purpose of the proposed Plan (essentially due to the extensive development around Innsworth).

445 TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12th MARCH 2024

445.1 The minutes were approved as a true record, and were signed by the Chairman, Councillor Gill Blackwell.

**446 TO CONSIDER AND APPROVE A SERVICE LEVEL AGREEMENT FOR YOUTH PROVISION APRIL 2024 – JULY 2025
APPENDIX A**

446.1 A Member clarified that the total cost is £22,740 for one session per week (£1895 per month), and £26700 for two sessions per week (£2225 per month), from September onwards – commencement date to be confirmed.

These costs are locked in for the next 15 months and include the following overheads: cost of duty manager (shared between service recipients) ; insurance; advertising; management; social media communications (Facebook); reporting for meetings; media/music licence and review/formulation of future plans.

A Member reported that he would support the SLA and acknowledged the hard work undertaken by Members of the YPWG.

A Member asked how many young people attend the Thursday evening session ?

The Clerk reported that she worked until 8 pm on Thursday 21st March 2023 and saw at least 25 young people in attendance.

A Member asked that the Youth Working Group strictly monitor all provision as set out in the SLA.

A Member of the YWPG reported how impressed the interview panel were with the service provision offered : a wide range of life skills are shared with attendees including support with college applications.

It was proposed, seconded and
RESOLVED to approve the SLA.

447 TO CONSIDER RENEWAL OF CHURCHDOWN AND INNSWORTH NEIGHBOURHOOD PLAN WEBSITE AND DOMAIN.

447.1 The Clerk reported that the website folders contain documents that are now out of date. The Clerk proposed adding a new folder to the Churchdown Parish Council website as an additional resource.

A Member asked how many people visit the website ? The Clerk reported that this information was not directly available to the Council.

It was proposed, seconded and
RESOLVED not to renew the website.

448 TO CONSIDER NEW CHURCHDOWN PARISH PLAN AND TO APPOINT WORKING GROUP

448.1 A Member reported that the last *Parish Plan* took a considerable amount of time and work.

A Member and the Clerk both clarified that a *Parish Plan* is not the same as an 'Action' or 'Strategic' Plan.

It was proposed, seconded and

RESOLVED to set up a working group to take this project forward.

The Clerk was asked to invite Chris Ashman, [TBC Executive Director – Place] to address Members.

449 TO REVIEW AND APPROVE CPC STANDING ORDERS

449.1 A Member reported that the document circulated was full of errors . A Member also asked about the wording **in paragraph 3**

[A person shall stand when requesting to speak and when speaking (except when a person has a disability or is likely to suffer discomfort)] OR [A person shall raise his/her/their hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort)]. The chair of the meeting may at any time permit a person to be seated when speaking.

The Clerk reported that the Standing Orders were last reviewed by Full Council on 14th March 2023.

The Clerk acknowledged the errors in the copy sent out with the agenda and apologised to Members.

* Clerks note ; the CPC Standing Orders approved FC 14th March 2023 have been reformatted and corrected, and uploaded to the Parish Council website. **Appendix B**

It was proposed , seconded and

RESOLVED to set up a working group to review all Core Documents after the Annual Parish Council meeting. The Standing Orders approved in March 2023 to remain in force until a considered review can take place.

450 TO REVIEW AND APPROVE CPC FINANCIAL REGULATIONS – Appendix C

450.1 It was proposed , seconded and

RESOLVED to set up a working group to review all Core Documents after the Annual Parish Council meeting. The Financial Regulations approved in March 2023 to remain in force until a considered review can take place.

451 CORRESPONDENCE

451.1 None

452 QUESTIONS AND INFORMATION

452.1 A Member reported that a new dog bin has been installed on the A40 footbridge. The Clerk was asked if the other bins requested have also been installed.

452.2 A Member asked if the offensive language graffitied on the bus stop by the Churchdown Club could be painted over ? The Clerk reported that anti-vandal paint has been ordered. The Clerk will ask the groundsman to paint over the wording as an interim measure.

452.3 A Member reported that an individual Councillor has written to TBC (as a Parish Councillor) to support an application which the Parish Council has previously objected to ; the Member asked how this could be addressed. The Clerk suggested that Members consider a form of wording in the Code of Conduct if necessary.

Meeting closed at 8.40 p.m.

Date of next meeting : Tuesday 9th April 2024

CHAIRMAN