

CHURCHDOWN PARISH COUNCIL

MINUTES OF THE MEETING OF THE FULL COUNCIL HELD AT CHURCHDOWN PARISH COUNCIL CHAMBER ON TUESDAY 12TH SEPTEMBER 2023 AT 7.30 P.M

PRESENT

Cllr Jane Attwood	Cllr Mary Jordan
Cllr Lt. Col Bernard Barton- Ancliffe	Cllr Karan Khazeni – Rad
Cllr Gill Blackwell (Chairman)	Cllr Paul Smith
Cllr Stewart Dove	Cllr Richard Smith
Cllr Nick Dring	Cllr Pierre Weinzweig (Vice-Chairman)
Cllr Julie Evans	Cllr Ian Yates
Cllr Wayne Hands	Cllr Mrs. Loriane Yates

Also, present: Miss Geraldine Connor taking minutes

Mr. Paul Smith

Mr Mark Bacon (Headteacher – Churchdown Village Junior School)

Mr Adam Richards (Money Confidence Program)

137 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE

137.1 Councillors Graham Bocking, Paul Grierson, Alan Porter and Elizabeth Skelt :
County Councillor Ben Evans

138 TO STATE ANY DECLARATIONS OF INTERESTS OR REQUESTS FOR DISPENSATIONS

138.1 Councillor Mary Jordan, Richard Smith and Ian Yates - Planning: **Minute 142.1**

139 TO RECEIVE ANY QUESTIONS OR COMMENTS FROM PARISHIONERS

139 .1 None

140 TO CONSIDER AN APPLICATION FOR COOPTION FROM MR PAUL SMITH.

140.1 It was proposed , seconded and

RESOLVED to approve the application.

Mr. Paul Smith signed his Declaration of acceptance of office and was invited to take a seat at the table.

141 TO CONSIDER A GRANT IN THE SUM OF £6,000 FOR SCHOOL ‘MONEY CONFIDENCE’ PROGRAM – APPENDIX A i & ii

- 141.1** Adam Richards and Mark Bacon spoke in support of the application
A number of questions were asked, and a lengthy discussion ensued.

A counter motion was proposed : that a sum of £3000 be awarded to the applicant.

4 votes in favour (Councillors Jane Attwood , Lt. Col Bernard Barton- Ancliffe. Julie Evans and Richard Smith)

10 against votes against (Cllr Gill Blackwell (Chairman) , Cllr Stewart Dove ,Cllr Nick Dring, Cllr Wayne Hands , Cllr Mary Jordan, Cllr Karan Khazeni – Rad , Cllr Paul Smith, Cllr Pierre Weinzweig (Vice-Chairman), Cllr Ian Yates and Cllr Mrs. Loriane Yates)

The original motion was proposed , seconded and RESOLVED by 10 votes to 4 .

Votes in favour – 10 (Cllr Gill Blackwell (Chairman) , Cllr Stewart Dove ,Cllr Nick Dring, Cllr Wayne Hands , Cllr Mary Jordan, Cllr Karan Khazeni – Rad , Cllr Paul Smith, Cllr Pierre Weinzweig (Vice-Chairman), Cllr Ian Yates and Cllr Mrs. Loriane Yates) : Votes against 4 (Councillors Jane Attwood , Lt. Col Bernard Barton- Ancliffe. Julie Evans and Richard Smith)

142 TO CONSIDER PLANNING APPLICATIONS AND CORRESPONDENCE

142.1 [Variation of condition nos 4, 5, 6, 7, 12 and 17 of planning permisison no.22/01143/FUL to allow development to progress on a phased basis](#)

Building 2 Messier Dowty Ltd Cheltenham Road East Churchdown
Ref. No: 23/00668/FUL

No objection

[Removal/Variation of condition 13 of planning application ref number 20/00474/FUL.](#)

Sandfield Court Station Road Churchdown Gloucester GL3 2JT
Ref. No: 23/00747/FUL

No objection

[Erection of a storm porch to front elevation.](#)

9 Tallis Road Churchdown Gloucester Gloucestershire GL3 1LX
Ref. No: 23/00794/FUL

No objection

142.2 CORRESPONDENCE

4 Gardeners Close Churchdown

Proposed single storey extension at rear

PERMIT

107 Brookfield Road Churchdown

Demolition of existing front porch. Erection of a two storey rear and single storey rear extension and front bay window

PERMIT

143 TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11th July 2023

143.1 The minutes were approved as a true record and were signed by the Chairman, Councillor Gill Blackwell.

144 TO RECEIVE REPORTS OF COUNTY AND BOROUGH COUNCILLORS

144.2 County Councillor Ben Evans tabled a written report – **Appendix B**

144.2 Borough Councillor Mary Jordan reported that a lot of work has been carried out on the review of the 'Garden Town. BC Mary Jordan suggested that Churchdown Parish Council considers a review of its Neighbourhood Plan.

145 TO RECEIVE REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF TRAINING/ATTENDANCE AT OTHER MEETINGS

145.1 CCA Executive. Councillor Stewart Dove tabled a written report **Appendix C**

145.2 GAPTC .Nothing new save for the recent press release announcing the appointment of Chris Haine, the Town clerk at Coleford as the new CEO at GAPTC.

145.3 GAAC Glos Airport Consultative Committee Councillor Mary Jordan tabled a written report – **Appendix Ci**

146 TO ANSWER ANY WRITTEN QUESTIONS FROM MEMBERS

146.1 None

147 TO RECEIVE REPORT FROM YOUTH WORKING GROUP ON SERVICE PROVISION

147.1 A written report was tabled – **Appendix D**

It was proposed , seconded and

RESOLVED to approve the recommendation to extend the 22-23 Service Level Agreement to allow for the provision of a youth programme on a Thursday evening at Churchdown Parish Council until the second week of December (excluding outreach provision)- this provision to be funded by the underspend on outreach delivery in the total sum of £1417.50.

148 Clerk's Report

148.1 The Clerk tabled 2 written reports on Youth Provision Expenditure
Appendix Ei and Eii

148.2 The Clerk reported that the Annual Governance and Accountability Return has been audited by the External Auditor PFK Littlejohn with no issues or 'except for ' matters reported. **Appendix F**

148.3 The Clerk thanked Heather the Deputy Clerk for deputising in her absence. She also thanked Councillor Lt. Col Bernard Barton-Ancliffe for his invaluable help drafting policies.

149 TO RECEIVE STATEMENT OF INCOME AND EXPENDITURE APPENDIX G

149.1 The statement was tabled for Members. A Member observed that the report was not detailed enough to provide clear information on itemised income and expenditure.

150 TO APPROVE CPC STAFF VEHICLE USE POLICY – APPENDIX H

150.1 It was proposed , seconded and
RESOLVED to approve the policy with the addition of a statement that where the Proper Officer is referred to , this includes the Deputy Clerk in the absence of the Proper Officer.

151 TO APPROVE PAYMENTS FOR SEPTEMBER 2023 – Appendix I

151.1 It was proposed, seconded and
RESOLVED to approve the schedule of payments, The schedule was signed by the Chairman, Vice Chairman and Proper Officer.

152 TO NOTE REPORTS OF COMMITTEES AND WORKING GROUPS:TO RECEIVE AND RESOLVE ANY RECOMMENDATIONS THEREIN

152.1 Community Committee 18TH July 2023

Councillor Jane Attwood, Chairman of Community Committee presented the minutes.

152.2 Burial Committee 28TH July 2023

Councillor Gill Blackwell Chairman of the Burial Committee presented the minutes.

There was one recommendation

It was proposed, seconded and **recommended to Full Council** that a sum of £170,000 be transferred from the BG HSBC account to 2 fixed rate bonds. [£85000 each]

Motion deferred.

152.3 Finance & Administration 5th September 2023

Councillor Lt. Col Barton-Ancliffe, Chairman of Finance and Admin Committee presented the minutes. There were no recommendations.

153 TO APPOINT ADDITIONAL MEMBER TO BURIAL GROUND COMMITTEE

153.1 It was proposed , seconded, and **RESOLVED** to appoint Councillor Loriane Yates to the Burial Ground Committee.

154 TO APPROVE AMENDMENT TO CPC STANDING ORDERS – APPENDIX J CPC STANDING ORDER 9 A

The motion must be supported by a written report from the proposer stating the reason for the proposal, and where applicable :

- *Date and timeline for specified activity*
- *Budget proposal*
- *Lead Member name*
- *Arrangements for implementation.*

154.1 It was proposed , seconded and **RESOLVED** to refuse the amendment as proposed.
The Clerk reminded Members to kindly to submit agenda item requests in writing as per CPC standing orders.

155 TO DELETE BURIAL GROUND SCHEDULE [4] FROM GRASS CUTTING TENDER AND TENDER SEPERATELY FOR BG CUT AND COLLECT

155.1 It was proposed , seconded, and **RESOLVED** to delete the Burial Ground Grass Cutting Schedule from CPC Grass Cutting tender as published in October.

156 TO APPROVE CPC PREMISES HIRE POLICY – Appendix K

156.1 It was proposed , seconded and **RESOLVED** to approve the policy as proposed.

157 CORRESPONDENCE

157.1 Invitation to attend Town and Parish Council Seminar at TBC AT 6PM

It was agreed that Councillor Lt. Col Barton-Ancliffe attend the seminar,.

158 QUESTIONS AND INFORMATION

158.1 A Member reported on a 'dog warden scheme' and invited Members to suggest areas for patrols.

Meeting closed at 9.23 p.m.

Date of next meeting : TUESDAY 10th OCTOBER 2023 at 7.30 p.m.

CHAIRMAN