

# CHURCHDOWN PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE FULL COUNCIL HELD ON  
TUESDAY, 29<sup>TH</sup> JUNE 2021 AT 7.30 PM AT INNSWORTH COMMUNITY CENTRE

## PRESENT

Cllr Lt Col BJ Barton-Ancliffe  
Cllr Gill Blackwell  
Cllr Stewart Dove  
Cllr Nick Dring

Cllr Mary Jordan  
Cllr Alan Porter  
Cllr Ian Yates

**Also, present:** Miss Geraldine Connor, Clerk taking minutes.  
Pam and Roy Nutting

## **Tribute to former Cllr Roy Nutting**

Cllr Lt Col Bernard Barton-Ancliffe sincerely thanked Roy Nutting, former member of Churchdown Parish Council and also Clerk to the Council for many years. He has been a dedicated and hard-working member of Council: his experience, and knowledge has been invaluable to the good governance of the Council and his friendship and support greatly appreciated by Members and all staff.

Cllr Lt Col Bernard Barton-Ancliffe thanked Roy on behalf of all Members and staff – he will be greatly missed.

Cllr Lt Col Bernard Barton-Ancliffe presented Roy with a card and gift from Members and staff.

## **41 TO RECEIVE APOLOGIES**

**41.1** Councillors Jane Attwood, Leo Fletcher, Karan Khazeni-Rad, Noushien Khazeni-Rad, Haydn Pearl, Richard Smith, Stephen Wall and Mrs. Loraine Yates

## **42 TO STATE ANY DECLARATIONS OF INTEREST**

**42.1** None

## **43 TO RECEIVE ANY QUESTIONS FROM PARISHIONERS**

**43.1** None

## **44 PLANNING**

**44.1** None

## **45 TO RECEIVE AND APPROVED THE FOLLOWING DOCUMENTS**

### **45.1 CHURCHDOWN PARISH COUNCIL ACCOUNTS FOR 2020-2021 [Appendix A]**

It was proposed, seconded and  
**RESOLVED** that the accounts are approved.

- 45.2 REPORT OF INTERNAL AUDITOR [Appendix B]**  
It was proposed, seconded and **RESOLVED** that the report is approved.
- 45.3 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020 -2021 [Appendix C]**
- 45.3.1 Annual Governance Statement 2021**  
It was proposed, seconded and **RESOLVED** that the Annual Governance Statement is approved.
- 45.3.2 Accounting Statements 2020-2021**  
It was proposed, seconded and **RESOLVED** that the Accounting Statements are approved.
- 46 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 13<sup>th</sup> April 2021.**
- 46.1** The Minutes of the virtual meeting of Full Council held on 13<sup>th</sup> April 2021 were confirmed as a true record and will be signed by the Chairman.
- 47 TO CONSIDER NOMINATIONS FOR VACANCY ON GAPTC EXECUTIVE COMMITTEE**
- 47.1** It was proposed, seconded and **RESOLVED** that be Richard Page be appointed to the GAPTC Executive Committee. [One abstention].
- 48 TO CONSIDER AND APPROVE SCHEDULE OF MEETINGS FOR JULY 2021**
- 48. 1** It was proposed, seconded and **RESOLVED** that there will be no scheduled meeting of Full Council in July. In the event of urgent business, a meeting can be called after 19<sup>th</sup> July 2021 if necessary.
- 49 TO CONSIDER AND APPROVE SCHEME OF DELEGATION INCLUDING EMERGENCY ARRANGEMENTS [ Appendix D]**
- 49.1** It was proposed, seconded and **RESOLVED** that the scheme of delegation is approved.
- It was proposed, seconded and **RESOLVED** that the Finance and Admin Committee be authorised to approve payments in the event that a meeting of Full Council cannot be convened.
- 50 TO CONSIDER AND APPROVE CHURHDOWN PARISH COUNCIL SICKNESS AND ABSENCE POLICY – [Appendix E]**
- 50.1** It was proposed, seconded and **RESOLVED** that the policy be adopted.
- It was proposed, seconded and **RESOLVED** that Occupational Sick Pay be paid in accordance with the terms specified.

**51 CORRESPONDENCE**

**51.1 Honors Board Design** Members approved the design.

**52 QUESTIONS AND INFORMATION**

**52.1** Cllr Ian Yates informed Members that on 29<sup>th</sup> June 1971 he was ordained as a Methodist Minister.

**52.2** Cllr Lt Col Bernard Barton Ancliffe reported that correspondence regarding Ashville Business Park is incorrect – the development does infringe green belt land and permission has not been granted.  
A Member observed that the area is a designated industrial site.

**52.3.** A Member expressed her disappointment that Members have not given adequate notice of non – attendance which would have saved relocating to Innsworth Parish Council. It was agreed that all future meetings be held at the Parish Council Chamber.

**52.4** The Clerk informed Members that the Tewkesbury Borough Council Community Governance Review closes on 15<sup>th</sup> September 2021. This is an extremely important review which will impact the Parish Council directly.

**53 CONFIDENTIAL BUSINESS - PURSUANT TO S1 PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960**

At 8.48.pm the Chairman proposed, and it was agreed to move into Confidential Business pursuant to s1 Public Bodies (Admission to Meetings) Act 1960.

**Meeting closed at 9.16 pm.**

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**CHAIRMAN**