

CHURCHDOWN PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE FULL COUNCIL HELD ON TUESDAY, 8TH DECEMBER 2020 AT 7.30 PM

PRESENT:

Cllr Jane Attwood

Cllr Lt Col BJ Barton-Ancliffe (Chairman)

Cllr Graham Bocking

Cllr Nick Dring

Cllr Julie Evans

Cllr Haydn Pearl

Cllr Alan Porter (Vice chairman)

Cllr Stephen Wall

Cllr Ian Yates

Also, present: Miss Geraldine Connor, Clerk taking Minutes
Mrs. Denise Bullock
County Councillor Ben Evans

746 TO RECEIVE APOLOGIES

746.1 Cllrs Gill Blackwell, Graham Bocking, Leo Fletcher, Mary Jordan, Noushien Khazeni-Rad, Karan Khazeni-Rad, Roy Nutting, Richard Smith, and Mrs. Loraine Yates

747 TO STATE ANY DECLARATIONS OF INTEREST

747.1 None

748 TO RECEIVE ANY QUESTIONS FROM PARISHIONERS

748.1 None

749 PLANNING

749.1 [Extension of the existing industrial building SE42 \(Use Class B2/B8\) to comprise office space, meeting rooms, reception area and employee facilities.](#)

SE42 Gloucestershire Airport Staverton Cheltenham Gloucestershire
Ref. No: 20/01000/FUL

No objection

[Replacement of existing rear garden fence \(retrospective\).](#)

1 Dunstan Glen Churchdown Gloucester Gloucestershire GL3 2PY
Ref. No: 20/01159/FUL

No objection

[Erection of a two-storey annexe to the side of the existing dwelling](#)

19 Stansby Crescent Churchdown Gloucester Gloucestershire GL3 2DE
Ref. No: 20/00904/FUL

No objection

Erection of three bay outbuilding for storage

Rosemoor Brockworth Road Churchdown Gloucester Gloucestershire GL3 2NH
Ref. No: 20/01169/FUL

No objection

Demolition of existing extensions, rearrangement of existing apartments and erection of two storey rear extension to provide three additional apartments. Creation of additional parking areas, landscape works and associated operations.

Sandfield Court Station Road Churchdown GL3 2JT.
Ref. No: 20/00474/FUL

No objection – Members ask TBC to carefully consider all consultee comments.

750 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 10th NOVEMBER 2020

750.1 The Minutes of the virtual meeting of Full Council held on 10th November 2020 were confirmed as a true record and will be signed by the Chairman.

751 TO RECEIVE REPORTS OF COUNTY AND BOROUGH COUNCILLORS

751.1 County Councillor – Cllr Ben Evans reported as follows: -

Cllr Evans is due to undertake a walk around with the Local Highway's Manager next week.

- Cavendish Avenue is being patched before Christmas – concerns have been raised with GCC Highways as to the proposed quality of repairs.
- Goodmoor Crescent is also due to be repaired.
- Sandycroft Road and pavement are also on the list.
- The flooding at Melville Road appears to have been resolved.
- The flooding at Moselle Drive is still an issue.
- The flooding at the roundabout outside the CCA appears to have been resolved.
- The County Councillor has also reported a blocked gully on the roundabout by the church.

The Councillor has supported a motion in response to the consultation on the 'White Paper on Future Planning': The Paper appears to move away from the democratic principles of planning and is unpopular across all parties. It is hoped that there will be a complete review and that significant amendments will be made.

A Member asked the County Councillor to inspect the footpath on Station Road between the school and St Andrew's Church, especially on the right-hand side by the school. (GCC Highways have reported that there are 'no issues' with the pathway)

A Member suggested that the White Paper, if adopted earlier could have prevented large scale development around Churchdown.

752 TO RECEIVE REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF TRAINING/ATTENDANCE AT OTHER MEETINGS

752.1 CCA Executive

Cllr Jane Attwood explained that the coffee shop is open under Tier 2 rules (family &

social bubbles only).

The surgery will be hiring the CCA for 5-day slots for the vaccination programme: - this will be for Churchdown Residents and those Residents in adjacent areas.

The travellers are still on site and the encampment is growing - there are now 2 caravans. The CCA Chairman has written to our MP for his support regarding this issue. This situation has been a huge expense for the CCA.

A Member reported that the height restrictor gate is in the process of being installed at Chapel Hay. Cllr Attwood confirmed that a Height Restrictor gate has been acquired for installation at the CCA which will be installed as soon as the occupants have vacated the site.

752.2 GAPTC Executive – Cllr Lt Col Barton Ancliffe reported that a virtual AGM will take place tomorrow evening 9th December 2020.

He reported that he intends to submit a counter-motion to the proposal for the adoption of all gender-neutral language (nouns and adjectives) in all documentation and correspondence. The counter-proposal will provide that any reference to the male or female gender applies equally to the other gender unless specifically stated.

752.3 Glos Airport Consultative Committee – Cllr Stephen Wall reported that last month's meeting was cancelled due to the Covid-19 pandemic lockdown

752.4 GL3 Hub –no report.

A Member asked the representative to disclose the detail of the GL3 Hub's 'unlisted investments' to the value of **£166707** on the GL3 Community Hub financial statement. She has previously requested this information on 2 previous occasions - the representative informed the Member that this information does not have to be disclosed. A Member observed that this position may be legally correct.

A Member noted that s106 allocations have been granted to the GL3 Hub.

The Chairman reported that he has written to the Chief Executive of TBC to request a copy of the precise allocation of s.106 funds and proposed Community Infrastructure Levy funds to organisations in Churchdown. The Parish Council have not been provided with this information to date. The Chairman emphasised that the Parish Council should have a say in such allocations and where such monies are spent.

Members noted the difficulty of identifying investments from the published accounts from the GL3 Hub and that requests have been met with a refusal.

The Council believes it is important to know the financial status of organisations who have been, or are about to be, allocated large amounts of s106/ CIL funding.

Therefore, we request that no s106 or CIL allocations are made to the GL3 Hub until the exact financial circumstances are known.

A Member referred to the s106 allocations to the Hub – she agreed to forward a copy of the signed s106 Pirton Fields agreement to the Clerk.

A Member observed that the £166707 referred to above accumulated over the period over which the Parish Council made a grant to the Hub. A Member reported that the grant made to the GL3 Hub was for the provision of youth services rather than to the Hub directly.

753 TO ANSWER ANY WRITTEN QUESTIONS FROM MEMBERS

753.1 None

754 TO NOTE REPORTS OF COMMITTEES AND WORKING GROUPS; TO RECEIVE AND RESOLVE ANY RECOMMENDATIONS THEREIN

754.1 FINANCE AND ADMINISTRATION COMMITTEE 3rd November 2020

Cllr Alan Porter, Chairman of Finance and Administration presented the Minutes. There were 2 recommendations:

754.1.1 Payment of Accounts including additional, in the sum of **£ 13107.17** (Appendix A)

It was proposed, seconded and

RESOLVED that the payments for **December** in the sum of **£13107.07** be approved.

754.1.2 To consider and adopt the Internal Control Financial Policy and Checklist be adopted (Appendix B + C)

It was proposed, seconded and

RESOLVED that the Internal Control Financial Policy and Checklist be adopted.

754.2 COMMUNITY COMMITTEE 17TH November 2020

754.2.1 It was proposed, seconded and

RESOLVED that the Grass Cutting Tender for schedules 1-4 be awarded to Glebe Contractors.

755 TO CONSIDER AND APPROVE TOTAL BUDGET & PRECEPT REQUEST TO TEWKESBURY BOROUGH COUNCIL FOR 2021-2022

PRECEPT REQUEST 2020- 2021	£234030
-----------------------------------	----------------

PRECEPT 2021 - 2022

COMMUNITY COMMITTEE [D]	£ 62310
-------------------------	----------------

FINANCE & ADMINISTRATION COMMITTEE [E]	£17172
--	---------------

TOTAL	<u>£234030</u>
--------------	-----------------------

755.1 It was proposed, seconded and

RESOLVED to make a precept request in the sum of **£234,030** for the financial year **2021-2022**.

756 CLERK'S REPORT

756.1 A Christmas tree will be erected in front of the Churchdown Parish Council office building on Friday 11th December 2020 - school children have been asked to make decorations for the tree. Churchdown Cooperative Funeral Care have very kindly donated a set of lights for the tree.

The Gloucestershire Vale Conservation Volunteers planted 345 trees in Churchdown Ponds and at John Daniels Recreation Ground last weekend.

The Clerk has requested the maintenance company responsible for carrying out the repairs to the Chamber to complete the ground levelling work to the rear of the chamber. She has emailed & phoned Clover Maintenance but has not received a reply.

She has informed the loss adjusters of this situation.

Staff have started to refit the chamber with furniture. Face to face meetings will recommence meetings when safe to do so and on advice from NALC and GAPTC

757 TO CONSIDER PROPOSAL FOR NEW CHURCHDOWN PARISH COUNCIL LOGO

757.1 A discussion ensued.

4 Members indicated they would favour a change of Logo, 1 Member proposed the existing logo be retained. A Member observed that the Council would have to acquire the copyright of the logo to be used.

A Member asked about the cost of changing the logo? The Chairman reported that this will be minimal as the Council do not use pre-printed stationery.

A Member asked if the logo would be used for street furniture?

It was proposed, seconded and

RESOLVED to defer this matter to the January meeting when all Members will have the opportunity to attend.

758 TO CONSIDER PROPOSED ROLE OF CHURCHDOWN PARISH COUNCIL IN THE DEVELOPMENT OF A 4G FACILITY IN CHURCHDOWN

758.1 The Chairman informed Members that a recent meeting took place between the Chairman, the Community Committee Chairman, the Finance and Admin Chairman and the Clerk.

A Member expressed concern about the pre-allocation of s106/CIL funds for this project which suggests that the pitch will be for the exclusive or preferential use of recipients or stakeholders. It was acknowledged that any 4G pitch would have to be sited at a location which is not accessible to the public (in order to protect the asset).

The Chairman offered to send a letter to the Chief Executive at TBC concerning the involvement of the Parish Council in the proposed development of a 4G pitch, particularly in relation to access to, and the management of the facility.

759 TO CONSIDER AND APPROVE PRIZES FOR CHRISTMAS CARD COMPETITION

759.1 The Clerk reported that 7 cards have been sent in from Churchdown Village Infant Junior and Infant Schools, Parton Manor school and St Mary's school.

A discussion took place regarding delivery – it was agreed to send all cards by post as this is safer (Covid-19).

It was proposed, seconded and

RESOLVED that the finalists be presented with their winning design in a frame.

760 CORRESPONDENCE

760.1 Email from Member regarding Tudor Mead path.

A Member raised concerns about the condition of the path across Tudor Mead park.

It was proposed, seconded and

RESOLVED that a letter be sent to TBC regarding this issue and to request an urgent site visit and follow up repair.

761 QUESTIONS AND INFORMATION

761.1 Mrs. Denise Bullock said goodbye to all Councillors. She has been with the Council for nearly 5 years and has enjoyed her time as Assistant Clerk and learnt a great deal. She is looking forward to retirement but will miss everyone – she wished all Members a happy & healthy New Year.

It was proposed, seconded and

RESOLVED to donate to a retirement gift for Denise and for all Members to send a farewell message to the Clerk for inclusion on a card.

762 CONFIDENTIAL BUSINESS - PURSUANT TO S1 PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

At 8.50.pm the Chairman proposed, and it was agreed to move into Confidential Business pursuant to s1 Public Bodies (Admission to Meetings) Act 1960.

Meeting closed at 9.00 pm

CHAIRMAN