

# CHURCHDOWN PARISH COUNCIL

## MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON TUESDAY, 12<sup>TH</sup> FEBRUARY AT 7.30 PM IN THE CHURCHDOWN PARISH COUNCIL CHAMBER ANNEXE

### PRESENT:

Cllr Jane Attwood

Cllr Lt Col BJ Barton-Ancliffe (Chairman)

Cllr Gill Blackwell

Cllr Graham Bocking

Cllr Nick Dring

Cllr Julie Evans

Cllr Leo Fletcher

Cllr Roy Nutting

Cllr Mary Jordan

Cllr Alan Porter

Cllr Audrey Ricks (Vice Chair)

Cllr Richard Smith

Cllr Stephen Wall

Cllr Alistair Wasey

Cllr Mike Willis

Cllr Mrs. Loraine Yates

Also, present: Miss Geraldine Connor, Clerk to Parish Council [taking minutes]  
One member of the public

### 387 TO RECEIVE APOLOGIES

387.1 Cllrs Hazel Finch, Pearl Stokes, Borough Cllrs Kay Berry and Cllr David Foyle.

### 388 TO STATE ANY DECLARATIONS OF INTEREST

388.1 None

### 389 TO RECEIVE ANY QUESTIONS FROM PARISHIONERS

389.1 None

### 388 TO CONSIDER PLANNING CORRESPONDENCE

#### 388.1 NEW

#### [Erection of a two storey side extension.](#)

Ref. No: 18/00913/FUL - 6 Moselle Drive Churchdown Gloucester GL3 2SA

**No objection**

#### [Erection of a single storey rear extension.](#)

Ref. No: 19/00005/FUL - 5 Winston Road Churchdown Gloucester GL3 2QZ

**Objection** – on the ground that the proposed development represents over-development of this property; the proposed design is not in keeping with other properties in this location.

[Approval of Reserved Matters pursuant to Outline planning permission ref: 15/00749/OUT, for the provision of site infrastructure including primary road carriageway and attenuation ponds along with associated engineering works. The outline planning application was the subject of environmental impact assessment and an Environmental Statement was submitted in support of the application.](#)

Land North of Innsworth Lane Innsworth

The Council note the concerns of Tewkesbury Borough Council that there is not enough allocated affordable housing in this development.  
The Council are most concerned, and strenuously request, that development on this site should not commence until the Masterplan has been agreed.

Further, Council note that Condition 13 of this plan states that no development shall take place until a Landscape and Ecological Management Plan (LEMP) has been submitted in writing to the local planning authority for approval.

Council are appalled that the proposed road network, encompassing a junction onto Frogfurlong Lane, will not facilitate traffic flow but will exacerbate traffic congestion and thereby compromise road safety.

A Member observed that the map referred to, and used to delineate the proposed attenuation ponds, is an out of date flood plain map. At present, most of the proposed ponds are in Flood Plain Zones 2 & 3.

A Member expressed concern about the ambiguity in the proposed application relating to green infrastructure.

#### **Erection of two self-build dwellings with associated parking and other works.**

Ref. No: 18/01287/FUL - Sandycroft Cottage Dancey Road Churchdown GL3 1HP

#### **Objection**

1. The Plans offer insufficient space for the movement and parking of vehicles.
2. The Council object on the ground that this will compromise highways safety.
3. The Council also object on the ground of over development.
4. The Council also note that this location has been subject to both pluvial and fluvial flooding and the development of two properties will exacerbate flooding at this location.

### **388.2 CORRESPONDENCE**

#### **3 x correspondence from Residents regarding Chosen Hill School**

#### **Extension of gravel car parking to front of site. Amendment to access path location (Retrospective).**

Ref. No: 18/01260/FUL - Chosen Hill School Brookfield Road Churchdown GL3 2PL

#### **Full Council note the following:**

1. The application was retrospective
2. No representations were received prior to the relevant meeting or were available at the relevant meeting via the TBC website [the matter came before the Highways Committee on 15<sup>th</sup> January 2019]
3. There is more space for children to walk as the school entrance to the school is now wider, which facilitates pedestrian movement.
4. The Clerk has forwarded the link 'Trees for Schools' to the Resident concerned.

Members note that the School did go beyond their original application. The Parish Council ask that the school **reinstate landscape features** so far as the new development will allow.

### **388.3 NEIGHBOURHOOD PLAN – TO RECEIVE UPDATE FROM CHURCHDOWN AND INNSWORTH NEIGHBOURHOOD PLAN STEERING GROUP CHAIRMAN**

Cllr Audrey Ricks reported that the Churchdown and Innsworth Neighbourhood Plan Steering Group has now reviewed all responses to the Statutory Consultation in order to see if any further amendments/improvements to the Plan are necessary. The Steering group have considered each comment in detail and have amended the Plan as advised and where agreed.

**389 TO CONFIRM THE MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 8<sup>th</sup> JANUARY 2019**

- 389.1** The Minutes were confirmed as a true record. The Confidential Minutes were disputed. This matter was dealt with under open business.

A Member asked why the grant to the GL3 Hub was dealt with under 'confidential business'? The Chairman explained that this was as a result of a vote by Members.

A Member observed that the Minute as to the vote taken regarding the GL3 Hub was wrong in terms of who objected in respect of the specific amounts proposed.

Cllr Julie Evans objected to the Minutes and asked for her objection to be recorded.

It was proposed, seconded and

**RESOLVED** that the Clerk make the necessary amendments to minute **354.1**.

The Member suggested that the Minutes were erroneous, and the power referred to as the enabling statute could not be used as this is ultra vires.

It was proposed, seconded and **RESOLVED** that the minutes be approved by **5 votes to 4**.

Please see confidential minutes for amendments.

**390 TO RECEIVE REPORTS OF COUNTY AND BOROUGH COUNCILLORS**

- 390.1 The following report was forwarded by Borough Councillor Kay Berry**

Borough Councillors Report for Churchdown Parish Council February 2019.

The Budget for 20019/20 will be brought before Full Council on 19th February. The recommendation will be for a £5 increase on the basic council tax which will enable services to continue to be delivered at the present level. There will also be a £3 rise in the cost of a Brown Garden Bin which I objected to but received no support. The Police and Crime Commissioner has increased his share of the council tax by £12 but we have no say in that, let's hope we see an increased police presence as a result. There will also be increases in the County Council share and the money for social care.

The Council will also be giving a discount on council tax for the first time to young care leavers for 3 years to help them settle into adult life.

The Chairman thanked Cllr Kay Berry sincerely for her report.

A Member asked how much Tewkesbury Borough Council receive in revenue from selling on waste from Brown Bins. The Clerk was asked to make enquiries.

**391 TO RECEIVE REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF TRAINING/ATTENDANCE AT OTHER MEETINGS**

- 391.1 CCA Executive**

Councillor Mary Jordan reported that she attended an event at the CCA led by Barbara Pond of GRCC. Ms. Pond outlined the role of and responsibilities of Trustees and the role of the Parish Council representative. Ms. Pond suggested that Parish Reps have full voting rights. Ms Ponds will check this.

- 391.2 GAPTC**

The Chairman, Cllr Lt Col. Barton-Ancliffe, reported that there has been no meeting since the last meeting of Full Council. GAPTC have been conducting a lot of training events.

**391.3 Glos Airport Consultative Committee**

Cllr Stephen Wall reported that there is a meeting next week.

**391.4 Glos Market Towns Forum**

The Clerk reported that the next meeting is on 18<sup>th</sup> February 2019. Work commitments mean that the Clerk is unable to attend on this occasion, in place of Cllr Pearl Stokes.

**391.5** Cllr Ricks reported that the last meeting coincided with the last meeting of the Amenities.

**392 TO ANSWER ANY WRITTEN QUESTIONS FROM MEMBERS**

**392.1** None

**393 TO NOTE REPORTS OF COMMITTEES AND WORKING GROUPS; TO RECEIVE AND RESOLVE ANY RECOMMENDATIONS THEREIN**

**393.1 HIGHWAYS 15<sup>th</sup> JANUARY 2019**

Cllr Mrs. Loraine Yates, Chairman of the Committee presented the Minutes. There were no recommendations. A lot of actions have been progressed.

**393.2 AMENITIES 30<sup>TH</sup> JANUARY 2019**

Cllr Audrey Ricks, Chairman of the Committee presented the Minutes. There were no recommendations. A Member commented on the recent improvements made to John Daniels field and play park – the area has been enhanced by the groundworks carried out.

**393.3 FINANCE AND ADMINISTRATION COMMITTEE 6<sup>TH</sup> FEBRUARY 2019**

Cllr Roy Nutting Chairman of Finance and Administration presented the Minutes. There were three recommendations:

**393.1.1 Payment of Accounts** including additional in the sum of **£ 17021.63**

It was proposed, seconded and

**RESOLVED** that the payments for **FEBRUARY 2019** in the sum of **£17021.63** be approved.

**393.1.2 Donation to Charities in Memory of Cllr Jack Williams**

It was proposed, seconded and

**RESOLVED** that a donation of £25 be made to both of the following nominated charities

- ▶ Home Start UK
- ▶ Young Minds

**393.1.3 Rules and Regulations of Churchdown and Innsworth Burial Committee 2019**

It was proposed, seconded and

**RESOLVED** that **regulation 16** be retained :

“The planting of shrubs or trees on graves, or elsewhere in the Burial Ground is **not permitted.**”

**394 CLERKS REPORT**

**394.1** The Parish Council Precept Request in the sum of **£ 234030.00** has been acknowledged.

**394.2.** The Clerk asked if the implementation of the new ‘Investment Strategy’ can be deferred until the new financial year in order for RBS to perform end of year on the accounts currently held.

**394.3** The Clerk was asked to check availability with various venues in order to accommodate

meetings of Full Council.

- 394.4** The Clerk has attained the CiLCA qualification, with an 'exemplary submission award'.
- 394.5** The Local Government Ethical Standards Committee Report has now been published
- 394.6** The Parish Council elections are due to take place on 2<sup>nd</sup> May 2019. The closing date for nominations is 3<sup>rd</sup> April 2019.

It was proposed, seconded and

**RESOLVED** that an open evening/information event be held on Tuesday 12<sup>th</sup> March 2019, prior to Full Council from 6pm until 7.30 pm - venue to be confirmed.

- 394.7** Road Traffic Regulation Order. The Match funding has been agreed for this project. This matter was deferred until Highways Committee on 19<sup>th</sup> February 2019

**395 TO CONSIDER DESIGNATION OF CHURCHDOWN AS A 'TOWN'.**

- 395.1** A Member suggested that being a Town Council would enhance the autonomy of the Parish. A Member asked if a period could be allowed for Members to consider before the vote is taken. The Clerk suggested that it would be wise to undertake extensive community engagement on this issue.

The Chairman proposed a vote on the issue.

It was proposed, seconded and

**RESOLVED** that Churchdown Parish that the above proposal be rejected.

**396 TO RECEIVE ITEMS OF CORRESPONDENCE**

**396.1 TO NOTE**

Correspondence from Mr R Spencer regarding footpaths on Chosen Hill.

**396.2 FOR ACTION**

- 396.2.1** Correspondence regarding SLA to Library: request for amendment of wording:  
*Could we look at something along the lines of: "this amount may be varied upon annual review by Churchdown Parish Council and agreement with the Recipient"?*

It was proposed, seconded and

**RESOLVED** that the Parish may change the agreement as it deems appropriate and that the original wording proposed be retained ...

*'this amount may be varied upon annual review by Churchdown Parish Council'*

**396.2.2 Attendance at NALC Expo 21<sup>st</sup> June 2019**

It was proposed, seconded and

**RESOLVED** that the Clerk and Assistant Clerk attend.

**396.2.3 Quote for works at Burial Ground – Churchdown Fencing**

It was proposed, seconded and

**RESOLVED** that the above quote be accepted.

**397 QUESTIONS AND INFORMATION**

- 397.1** A Member asked about the Great British Spring Clean and if the Parish Council should support this initiative ?

**397.2** A Member asked if the swings in Churchdown Park had been repaired.  
The Clerk confirmed that this is in hand.

**397.3** A Member asked if there is a 'Churchdown' sign coming into the village from Innsworth Lane. The Chairman observed that there is a sign at this location.

It was proposed, seconded and **RESOLVED** that this matter go to the next meeting of the Highway's Committee.

**397.4** A Member asked about the Teracycle project.  
The Chairman stated that this matter was dealt with at the last meeting of Finance and Administration and the proposal rejected.

**397.5** A Member reported that the repairs to Yew Tree Way had now been completed. The Member asked Council to note her thanks to the late Cllr Jack Williams for securing these works.

**397.6** A Member asked about the progress of the repair to the manhole cover in Station Road. The Clerk confirmed that this had been reported to GCC highways 'on line' and to the Local Highways Manager.

**397.7** A Member reported two blocked drains in the village. The Chairman requested this matter to be reported to the Highways Committee.

**397.8** A Member asked if there are any plans to update the list of Councillors and Clerks on the board in the foyer?

**397.10** A Member reported that an officer with a speed gun had been carrying out speed checks in the village?

**At 9.50 pm the Chairman proposed, and it was agreed to move into Confidential Business pursuant to s1 Public Bodies (Admission to Meetings) Act 1960 for the following business:**

.....  
**CHAIRMAN**