

# CHURCHDOWN PARISH COUNCIL

## MINUTES OF THE MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE HELD ON TUESDAY 1<sup>st</sup> JUNE 2021 IN THE PARISH COUNCIL CHAMBER 2021 AT 7.30 PM.

### PRESENT:

Cllr Lt Col. B Barton-Ancliffe (Chairman)

Cllr Alan Porter

Cllr Gill Blackwell (Vice Chairman)

Cllr Mrs. Loraine Yates

Also, present: Miss Geraldine Connor, Clerk

### 19 To receive apologies.

19.1 Councillors Jane Attwood, Stewart Dove & Leo Fletcher

### 20 To make any declarations of interest.

20.1 Councillor Gill Blackwell – planning minute number 22.1

### 21 Public Participation

21.1 None

### 22 Planning

#### 22 .1 New

#### Erection of a single storey extension

5 Quinton Close Churchdown Gloucester Gloucestershire GL3 2LY

Ref. No: 21/00359/FUL

**No objection**

#### Conversion of existing garage and erection of a two-storey side extension and first floor rear extension with associated garden works.

3 Pirton Lane Churchdown Gloucester Gloucestershire GL3 2RU

Ref. No: 21/00385/FUL

plans

Revised

**No objection**

**Erection of a retaining wall and landscaping to the rear garden (retrospective application).**

Craiglands Green Lane Churchdown Gloucester Gloucestershire GL3 2LB  
Ref. No: 21/00529/FUL |

**Objection**

Members support the objections of neighbours and request that enforcement be investigated especially regarding infringement of the green belt.

**Erection of temporary automobile showroom and wash building, with associated access, parking and landscaping, for three-year period.**

Land at Ashville Business Park Commerce Road Churchdown Gloucester Gloucestershire  
Ref. No: 21/00515/FUL

**Objection**

This development infringes the green belt. We request TBC take immediate action to suspend all works pending approval by the Local Planning Authority. Members consider that the period of 3 years is far too long for a temporary permission.

**Erection of a two-storey front extension.**

9 Summerland Drive Churchdown Gloucester Gloucestershire GL3 2LZ  
Ref. No: 21/00557/FUL

**No objection**

**Erection of a first-floor side extension above existing garage**

15 Buckingham Drive Churchdown Gloucester Gloucestershire GL3 1NG  
Ref. No: 21/00590/FUL

**No objection**

**Demolition of existing garage and conservatory. Erection of single storey front extension and single storey rear extension.**

18 Blacksmith Lane Churchdown Gloucester Gloucestershire GL3 2EU  
Ref. No: 21/00487/FUL

**No objection**

**Erection of a garden fence**

3 Tallis Road Churchdown Gloucester Gloucestershire GL3 1LX  
Ref. No: 21/00545/FUL

**No objection**

**Erection of a rear second floor (loft) extension.**

11 Sandfield Road Churchdown Gloucester Gloucestershire GL3 2HA  
Ref. No: 21/00608/FUL

**No objection**

**Replace garage store outbuilding and erection of a single storey rear extension.**

4 Kent Close Churchdown Gloucester Gloucestershire GL3 2HQ  
Ref. No: 21/00612/FUL

**No objection**

**Erection of a single storey side and rear extension and brick up existing conservatory walls.**

Planning Application

21 Boleyn Close Churchdown Gloucester Gloucestershire GL3 1NF

Ref. No: 21/00621/FUL

**No objection**

**Application for approval of all reserved matters (Access, Appearance, Landscaping, Layout, Scale) following grant of outline planning application LPA Ref. 17/00804/OUT**

48 Brookfield Road Churchdown Gloucester Gloucestershire GL3 2PB

Ref. No: 21/00500/APP

**Objection** - Members note and fully endorse the objections set out in the letter of representation number, submitted 23rd May 2021.

Members request that if permission is granted a condition should be imposed that at no time in the future should access to the proposed new development be extended to allow access to other properties.

**Erection of a single storey side extension.**

32 John Daniels Way Churchdown Gloucester Gloucestershire GL3 2QY

Ref. No: 21/00548/FUL

**No objection**

**Correspondence:**

Re: Alleged unauthorised extension.

At: 42 Chosen Drive Churchdown GL3 2QT

**INVESTIGATION**

Re: Alleged breach of planning condition 8 (delivery loading and unloading hours) of planning permission reference:10/00561/FUL.

Tesco Stores Cheltenham Road East GL3 1JN

**INVESTIGATION**

RE: Erection of a single storey rear extension

AT: 53 Snowdon Gardens, Churchdown, GL3 1JL

**PERMIT**

RE: Technical Details Consent application for a single self-build residential dwelling following previous grant of Planning in Principle application ref 19/01156/PIP.

At: Sugar Loaf Pirton Lane Churchdown

**REFUSE**

RE: Creation of a new parking area.

At: Chosen Hill Former Pupils RFC/ 20/00783/FUL

**PERMIT**

**23 To confirm the Minutes of meeting of Finance & Administration Committee held on 4<sup>TH</sup> May 2021.**

**23.1** The Minutes were confirmed as a true record and will be signed by Chairman, Councillor Lt. Col Bernard Barton – Ancliffe.

**24 To approve payments for June 2021 and recommend to Full Council for payment.**

**24.1** The schedule of payments was tabled for Members.  
It was proposed, seconded and  
**RESOLVED** that the payments for **June 2021** be approved in the sum of **£14,522.57**.

**25 To receive Clerk's Report.**

**25.1 Admission of public to meetings of local authorities and other bodies.**

NALC has advised as follows:

It is clear that the legal position is that local councils need to meet face-to-face, rather than remotely, and be open to attendance in person from the public.

**Section1 - Public Bodies (Admission to Meetings) Act 1960**

(1) Subject to subsection (2) below, any meeting of a body exercising public functions, being to which, this Act applies, shall be open to the public.

The Clerk has issued guidance for attendance at meetings which has been published on the Council website and on social media . The Clerk is looking at larger venues to accommodate future meetings pending the lifting of restrictions.

**26 To consider donation to the police in sum of £100 & £30 to the hub for the use of facilities toward bike coding event.**

**26.1** It was proposed , seconded and  
**RESOLVED** that this be approved.

The Clerk was asked to publicise this event on social media and inform the schools.

**27 To receive items of Correspondence.**

**27.1 For Action  
Quote BWS standfast**

Replace control panel and keypad **£ 636 + Vat.**

A new detector to cover the rear chamber (cabled through the loft)

**£ 371 + Vat fitted and tested.**

New a camera to be fitted to cover the Defibrillator + cabling from the new position to the **NVR. £ 315 + Vat**

It was proposed , seconded and  
**RESOLVED** that this be approved.

**Calligraphy for Memorial Book**

Update memorial books c80 entries - £9 an entry = £720

It was proposed , seconded and  
**RESOLVED** that this be approved.

**28 Questions/Information Session**

**28.1** It was proposed , seconded and **RESOLVED** that this be approved.

**Meeting closed at 8.30 pm.**

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**CHAIRMAN**