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TBC	01684295 010	www.tewkesbury.gov.uk/do-it-online

COMMUNITY COMMITTEE

MINUTES OF THE MEETING OF THE COMMUNITY COMMITTEE HELD ON TUESDAY 19th JULY 2022 AT 7.30 PM

PRESENT:

Cllr Lt. Col. B. Barton-Ancliffe
Cllr Nick Dring
Cllr Mary Jordan

Cllr Karan Khazeni - Rad
Cllr Richard Smith
Cllr Ian Yates

Also, present: Cllr Jason Richmond
Miss Geraldine Connor , taking minutes.

99 TO RECEIVE APOLOGIES

99.1 Councillors Jane Attwood, Liz Skelt and Alan Porter.

100 TO MAKE ANY DECLARATIONS OF INTEREST

100.1 Cllr Jordan, Cllr Smith - planning minute **102.1**

101 PUBLIC PARTICIPATION

101.1 None

102 PLANNING

102.1 [Erection of single storey rear and side extension](#)

6 Pirton Crescent Churchdown Gloucester Gloucestershire GL3 2SG

Ref. No: 22/00710/FUL

No objection

A Member reported that some senior planning staff have left TBC which may cause delays in determining applications and resolving queries.

103 TO CONFIRM MINUTES OF PREVIOUS MEETING HELD ON 21ST JUNE 2022

103.1 The Minutes were confirmed as a true record and were signed by the Chairman, Cllr Nick Dring.

104 TO RECEIVE CLERK'S REPORT - Appendix A

104.1 The Clerk tabled a written report for Members.

105 TO RECEIVE REPORTS ON PARKS/PLAY AREAS- Appendix B

105.1 Churchdown Park: No report

105.2 Chapel Hay Rec: Councillor Ian Yates - report attached
The Parish Council act in the capacity of Trustee for this amenity

105.3 John Daniels: No report

105.4 Oakhurst Park – Councillor Mary Jordan tabled a written report (attached).

105.5 Shamrock Close Park – Councillor Mary Jordan tabled a written report (attached)

105.6 St Johns Park – Councillor Liz Skelt forwarded a written report (attached)
The Parish Council act in the capacity of Trustee for this amenity

105.7 Tudor Mead Park – No report

105.8 Zinnia – Councillor Mary Jordan tabled a written report attached.

106 TO APPOINT PLAY AREA REPRESENTATIVES

The Clerk advised as follows :

No individual councillor is liable for any action or failure to act - A parish or town council is a corporate body , a legal entity separate from that of its individual members and is therefore liable responsible for its actions as a body (s 14 LGA 1972)

The Clerk reported on advice received from Louisa Hill as follows :

Any inspections above and beyond routine and staff inspections are to be commended and will ensure that there is not room for complacency within the system and does most definitely provide accountability and transparency. The more people who are looking at the equipment and inspecting it, the less likely it is that any hazards as a result of wear and tear and vandalism will be missed.

The following play area representatives were appointed :

- 106.1 Churchdown Park:** Cllr Lt. Col Barton- Ancliffe was appointed as play area representative.
- 105.2 Chapel Hay Rec:** Councillor Ian Yates was appointed as play area representative.
The Parish Council act in the capacity of Trustee for this amenity
- 105.3 John Daniels:** Councillor Nick Dring was appointed as play area representative
- 105.4 Oakhurst Close Park:** Councillor Mary Jordan was appointed as play area representative
- 105.5 Shamrock Close Park:** Councillor Mary Jordan was appointed as play area representative
- 105.6 St Johns Park:** Councillor Liz Skelt was appointed as play area representative
The Parish Council act in the capacity of Trustee for this amenity
- 105.7 Tudor Mead Park –** Appointment deferred until September 2022
- 105.8 Zinnia –** Councillor Mary Jordan was appointed as play area representative.

107 TO CONSIDER NEXT STEPS FOR BMX TRACK

- 107.1** The latest safety inspection report has identified that the surface of the BMX track as medium risk.

It was agreed that the Clerk arrange for caution signs to be erected on site.

The Clerk was asked to clarify the exact nature of the risk with Louisa Hill (Playground Safety Inspector)

The Clerk was asked to contact the Clerk at Leckhampton PC to arrange a site visit to the BMX track at Barrow Fields in Leckhampton.

108 TO RECEIVE REPORTS ON PUBLIC FOOTPATHS, HIGHWAYS AND PAVEMENTS

- 108.1** A Member reported cracks in footpaths near Brookfield Road . The Clerk asked Members to report to GCC online
- 108.2** A Member reported that the road leading up to the burial ground is seriously over grown and almost impassable in places.
The Clerk has reported this online and will forward to the County Councillor and the Local Highways Manager
- 108.3** A Member reported increasing problems with vehicles parked on pavements
Members asked what the exact definition of an obstruction is or a danger – the

Clerk referred Members to s 6 Road Traffic Act 1988

The Clerk was asked to include an article in the next edition of the pink magazine.

109 TO CONSIDER RECOMMENDATION TO FULL COUNCIL THAT A SUM OF NO MORE THAN £7500 BE SET ASIDE FOR FOOTPATH AND GUTTER CLEARANCE IN ACCORDANCE WITH CPC POLICY

109.1 A Member reported that there are several incidences of encroaching vegetation on public roads and footpaths which can make safe passage for pedestrians, wheelchairs pushchairs and vehicles almost impossible.

The responsibility for clearance works falls to the landowner – where the encroachment is from private property, the office will send an encroachment letter if the location is identified

It was acknowledged that the approach roads to Churchdown look untidy and unkempt. The current grass cutting tender specifies a biodiversity strip be kept to provide a wildlife habitat but this can compromise the aesthetic of the village, particularly when long weeds and grasses have died.

It was agreed that a village wide program of works should not be undertaken by the Parish Council as this falls mostly to GCC, occasionally TBC.

A Member proposed a sum of money be ring fenced for the parish council to use in exceptional circumstances where the landowner cannot be identified and encroachment poses a real risk to public safety – this is in accordance with CPC policy

It was proposed and seconded and **RESOLVED** that a sum of **£2500** will be transferred so that the weeding EMR be topped up to **£7500**. This is for areas of encroachment to be reported to the Clerk who will in the first instance request action from the landowner.

110 TO RECEIVE AND CONSIDER CORRESPONDENCE

110.1 Quote Greenfields – St Johns Safety Surfacing Repair

- Swings - Edge repair in black 920.00
- Climbing Dome- Edge repair in black to include patch repairs 800.00
- **TOTAL £1720**

It was proposed and seconded and **RESOLVED** that this quote be accepted

111 QUESTIONS AND INFORMATION

111.1 A Member asked when the battery refill skip will be emptied outside the parish

council office

111.2 A Member asked about the new CCTV camera outside Pirton Fields ?

111.3 A Member reported that a new average speed camera has been sited on Cheltenham Road East in Staverton.

Meeting closed at 9.10pm

CHAIRMAN