

HELP LINE NUMBERS and REPORT- IT ONLINE

GCC Highways	08000 514 514	www.gloucestershire.gov.uk/highways/roads/report-it/
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CHURCHDOWN PARISH COUNCIL COMMUNITY COMMITTEE MEETING

MINUTES OF THE MEETING OF THE VIRTUAL COMMUNITY COMMITTEE HELD ON TUESDAY 17th NOVEMBER 2020 AT 7.30PM

PRESENT:

Cllr Gill Blackwell

Cllr Jane Attwood

Cllr Lt. Col. B J Barton-Ancliffe

Cllr Noushien Khazeni - Rad

Cllr Mary Jordan

Cllr Richard Smith

Cllr Mrs Loraine Yates

Cllr Stephen Wall

Also, present: Miss Geraldine Connor

711 TO RECEIVE APOLOGIES

711.1 Cllrs Nick Dring and Roy Nutting

712 TO MAKE ANY DECLARATIONS OF INTEREST

712.1 Cllrs Gill Blackwell, Mary Jordan and Richard Smith: planning Minute **714.1**

713 PUBLIC PARTICIPATION

713.1 None

714 Planning

714.1 New

[Conversion of a redundant rural agricultural building into a new dwelling.](#)

Chosen Hayes Farm Cranham Lane Churchdown GL3 2NN. Ref. No: 20/00719/FUL

No objection provided that the development plans are not extended or added to.

[Redevelopment of Unit 5 for business development \(B1c/B2/B8\), associated access and vehicle parking, including extension of yard area to the south following the demolition of the existing building.](#)

Unit 5 Bamfurlong Industrial Park Bamfurlong Lane Staverton Cheltenham GL51 6SX

No objection

[Erection of a single storey side and rear extension](#)

51 Sandycroft Road Churchdown Gloucester GL3 1JQ

This application which has yet to be determined has now been amended by submission of revised plans - uploaded and dated 4th November 2020. The revised documents relate to: - Change of size/design

No objection

714.2 Appeal Consultation - 19/01136/FUL - Former AA Services Centre Cheltenham Road East Churchdown Gloucester Failure to determine application) – NOTED

715 TO CONFIRM MINUTES OF PREVIOUS MEETING HELD ON 20th OCTOBER 2020

715 .1 The Minutes were confirmed as a true record and will be signed by the Chairman.

716 TO RECEIVE CLERK'S REPORT

716.1 The Clerk tabled the report as follows – **Appendix A**

716.2 Road Traffic Regulation Order

The Gloucestershire County Council Officer has explained that Ringway are responsible for the installation of the waiting restriction sign at Blacksmith Lane. Ringway have been contacted on several occasions but have not actioned this work despite many requests. The Officer has suggested the Clerk contact Ringway – the Clerk has replied that it is not her responsibility to follow this up as GCC are the body responsible for commissioning this project. The Clerk will email a senior Officer at GCC to follow this up and copy in Members.

716.3 Tree Planting at John Daniels

The groundsman has strimmed the far fence line at John Daniels. The grass needs to be strimmed the week prior to tree planting.

The Clerk met with the Coordinator from GCVC on Monday 16th November 2020. The saplings will be planted in Churchdown Park on Saturday 5th December and at John Daniels on Sunday 13th December 2020.

The Coordinator said that the group may well be available for further work e.g. clearing of ponds in due course.

716.4 Churchdown Park

The roundabout has now been repaired - **£388.00** plus VAT – however the roundabout is still leaning, and the bearing is grinding when it turns. The Clerk has contacted Greenfields regarding this, and a follow up inspection has been carried out - the roundabout shaft has worn making the unit beyond economic repair.

The Clerk has asked Greenfields to quote for a new piece of equipment. The labour cost involved in the repair above will be deducted from any quote.

717 TO RECEIVE REPORTS ON PARKS/PLAY AREAS

717.1 Churchdown Park - Councillor Roy Nutting

No report

717.2 Chapel Hay Rec – Councillor Jane Attwood

The Parish Council act in the capacity of Trustee for this amenity.

A Member expressed concern about the surface of the car park adjacent to the play park. A Member also expressed concern about the fact that no height restriction barrier has been installed despite the recent illegal occupation issue.

The Clerk was asked to contact TBC to request both issues be followed up as soon as possible.

A Member asked if the Parish Council should approach TBC regarding the adoption of this land? The Clerk explained that this would impact the budget as well as additional responsibilities for the Groundsman (e.g. litter picking & maintenance). It was generally agreed that this is not appropriate.

717.3 John Daniels - Councillor Karan Khazeni-Rad

No report

717.4 St Johns Park - Councillor Karan Khazeni-Rad

The Parish Council act in the capacity of Trustee for this amenity.

No report.

717.5 Oakhurst Park – Councillor Mary Jordan

No report

717.6 Shamrock Close Park – Councillor Noushien Khazeni-Rad

No report.

717.7 Zinnia – Councillor Noushien Khazeni-Rad

No report.

717.8 Tudor Mead Park – Councillor Lt Col Bernard Barton-Ancliffe

No report.

The Clerk explained the value of receiving additional reports from Councillors.

718 TO RECEIVE THE REPORT OF THE COUNTY COUNCILLOR

718.1 No Report.

It was proposed, seconded and

RESOLVED that this matter be removed from the agenda as the County Councillor reports to Full Council, a week prior to the meeting of this Committee.

719 TO RECEIVE REPORTS ON STREET FURNITURE AND BUS STOPS/SHELTERS

719.1 None

720 TO RECEIVE REPORTS ON PUBLIC FOOTPATHS, HIGHWAYS AND PAVEMENTS INCLUDING THE ISSUE OF PARKING ON PAVEMENTS AND GRASS VERGES

720.1 A Member expressed concern about the condition of the footpath in Station Road and asked if funds in the Ear Marked Reserve 'Safer Routes to School' could be used toward resurfacing? The Clerk explained that there is currently £4750 in the 'Safer Routes Fund' and £3500 in the 'Footpath Maintenance Fund'. A Member stated that responsibility for the maintenance of footpaths falls under GCC – as this is a safety issue then GCC should prioritise this work as a matter of urgency.

720.2 A Member expressed concern about the condition of the cycle path C41, particularly the incline the other side of the under pass : the surface has completely deteriorated and is down to its' base surface – consequently this is a serious safety issue particularly coming up to winter and frost conditions

The Clerk was asked to report this issue to Glos County Council.

720.3 A Member expressed concern about the number of drivers exceeding the speed limit within Churchdown, especially on the 20-mph limit roads.

He explained that the project to introduce the scheme was very costly but is ineffective due to the poor visibility of the signage. The Member suggested adding 20 mph to the road surfaces and requesting GCC undertake this.

A Member reported that the 20 mph is enforceable.

A Member reported that the 20-mph scheme was funded by a former County Councillor from his GCC 'My Highways' budget and after public consultation.

The Clerk reported that the County Councillor is planning to set up a speed watch group. The Parish Council have 2 speed guns.

A Member observed that as stakeholders we are entitled to expect our partners to fulfil their obligations – e.g. speeding and parking enforcement.

The Clerk will ask the police to carry out speed checks within the village.

721 TO CONSIDER AND APPROVE DRAFT REVENUE ESTIMATES FOR COMMUNITY COMMITTEE 2021-2022

721.1 The Draft Revenue Estimates were tabled for Members (Appendix B)

It was proposed, seconded and

RESOLVED to approve Draft Revenue Estimates to the total of the 20–21 total budgets.

It was proposed, seconded and

RESOLVED that the Clerk redraft the estimates and circulate to Members for approval. The final estimate to be confirmed at the meeting of the Community Committee on 15th December 2020.

722 TO CONSIDER AND APPROVE AN APPLICATION TO SITE A MEMEORIAL BENCH IN CHURCHDOWN PARK OR JOHN DANIELS

722.1 The application was tabled for Members.

It was proposed, seconded and

RESOLVED that approval be given for a bench to be sited in the far corner of John Daniels.

723 TO CONSIDER AND APPROVE TENDERS FOR 2021-2022

723.1 Grass Cutting Tender – Schedules 1, 2 and 3 (Verges, Parks & Pitches)

It was proposed, seconded and

RESOLVED that the tender be awarded to Glebe Contractors

723.4 Grass Cutting Tender – Schedule 4 (Burial Ground)

It was proposed, seconded and

RECOMMENDED TO FULL COUNCIL that the tender be awarded to Glebe Contractors.

724 TO CONSIDER AND APPROVE WEED SPRAYING SPECIFCATION AND TENDER FOR 2021- 2022

724.1 The Clerk reported that she has asked contractors if they can offer non-glyphosate options. Ubico have not replied, Greenfields have informed the Clerk that a weed burning option is too labour intensive and therefore very costly. An anecdotal report suggests that some large Councils are not undertaking weed spraying at all. A Member suggested that this may be for financial reasons.

Members agreed that a weed spray should be undertaken.

It was proposed, seconded and

RESOLVED that the current specification for weed spraying be approved. The Clerk will invite tenders in due course but has included a cost in the budget for 2021- 2022.

725 TO CONSIDER A PROPOSAL FOR DEALING WITH WEEDS ON PAVEMENTS AND IN GUTTERS

725.1 A Member asked if Committee would consider taking on the responsibility for clearing weeds from pavements and gutters – spraying is ineffective as the weeds will re-grow. The Member suggested the physical removal of larger weeds with a shovel and sweeping away the detritus and soil – this should be done twice a year, before spraying. The Member offered to draft a plan for this.

A Member asked what the cost of this would be? The Clerk reported that the representative from a local ground's maintenance company said this specification would be too labour intensive.

It was acknowledged that Parish Council staff undertook this work on the 2 bridges on Pirton Lane and the 2 on Parton Road during the summer (2020)

A Member noted that Residents used to do this – it was noted that Residents would not be covered by a policy of insurance.

A Member asked if a private contractor could clear the roads with a road sweeper?

It was proposed, seconded and

RESOLVED that a specification for the work be drafted and tabled for the next Community Committee meeting on 15th December 2020

726 TO CONSIDER A PROPOSAL FOR DEALING WITH COMMERCIAL SIGNS ON RESIDENTIAL PROPERTIES

726.1 A Member asked if the Parish Council should be more proactive in reporting commercial advertising erected on residential properties ?

A Member suggested that this practice has increased during lockdown and that small businesses should be supported.

A Member suggested that the Clerk contact TBC to enquire about the legal procedure involved in erecting commercial adverts on private residences and whether any size restrictions apply?

It was proposed, seconded and

RESOLVED that the Clerk make enquiries with TBC as to what commercial advertising can be placed on residential properties (walls and fences) without appropriate permission.

727 TO CONSIDER A PROPOSAL TO DETER PARKING ON VERGES AND GREEN SPACES WITHIN CHURCHDOWN

727.1 A Member asked if bollards can be installed or trees planted to deter parking on verges. The Clerk reported that this is entirely dependent on who the land belongs to - an application to site or plant anything on or in a verge must be made to the landowner.

A Member asked if a temporary measure can be considered to prevent the illegal occupation of the grass verge outside the CCA?

A Member reported that GCC have previously been unwilling to support any measures to deter parking on verges, including bollards, gym equipment and benches.

A Member proposed asking the Local Highway's Manager what steps they would be prepared to take in order to prevent this?

A Member observed that it would be wrong to single out and give preference to one potential area that might be affected. Any measures introduced should be for the purpose of deterring all parking on verges within the village due to the damage caused by this.

728 TO RECEIVE A REPORT ON MEETING TO CONSIDER THE DEVELOPMENT OF A 4G FACILITY IN CHURCHDOWN

728.1 The Chairman reported that she and Councillor Mary Jordan attended the meeting on behalf of the Council (and Borough Council).

It was proposed, seconded and
RESOLVED that this matter be dealt with under Confidential Business.
Please see Minute 731

It was proposed, seconded and
RESOLVED that the Clerk thank the meeting Coordinator for his report and ask for clarification on the role of the Parish in this group and on the role of, and benefit to, the local Community in developing this facility

729 TO RECEIVE AND CONSIDER ITEMS OF CORRESPONDENCE

729.1 For Action

729.1.1 Quotation – Greenfields (Hole in safety surfacing under see saw in Churchdown park. To cut out damaged black rubber wet pour and replace with new at 40mm depth includes heras fencing for 24 hours. **£391.00 plus VAT**

It was proposed, seconded and
RESOLVED to accept this quote.

729.1.2 Request for Churchdown Parish Council to adopt attenuation ponds at Pirton Fields

It was proposed, seconded and
RESOLVED to refuse this request

729.1.3 Application to site a shed on allotment plot (6 feet x 4 feet)

It was proposed, seconded and
approve this request

730 QUESTIONS AND INFORMATION

730.1 None

Meeting closed at 9.38 pm

CHAIRMAN