

HELP LINE NUMBERS and REPORT- IT ONLINE

GCC Highways	08000 514 514	www.gloucestershire.gov.uk/highways/roads/report-it/
TBC	01684 295 010	www.tewkesbury.gov.uk/do-it-online

CHURCHDOWN PARISH COUNCIL COMMUNITY COMMITTEE MEETING

MINUTES OF THE MEETING OF THE VIRTUAL COMMUNITY COMMITTEE HELD ON TUESDAY 20th OCTOBER 2020 AT 7.30PM

PRESENT:

Cllr Jane Attwood

Cllr Lt. Col. B J Barton-Ancliffe

Cllr Nick Dring

Cllr Mary Jordan

Cllr Richard Smith

Cllr Mrs Loraine Yates

Cllr Stephen Wall

Also, present: Miss Geraldine Connor

661 TO RECEIVE APOLOGIES

661.1 Cllrs Gill Blackwell and Roy Nutting.

662 TO MAKE ANY DECLARATIONS OF INTEREST

662.1 Cllrs Mary Jordan and Richard Smith planning **Minute 663.1**

663 PUBLIC PARTICIPATION

663.1 [TPO 194 - T1 Willow - Crown Raise to 4m due to access and encroachment on neighbouring garden](#)

Open Space Adjacent To 16 Chesford Drive Gloucester GL3 2BA
Ref. No: 20/00963/TPO

No objection

[Erection of a single storey rear extension](#)

33 Brookfield Road Churchdown Gloucester GL3 2PG

No objection

[Outline application for the erection of a detached dwelling \(amended\).](#)

The Homestead 22 Parton Road Churchdown Gloucester GL3 2AD
Ref. No: 20/00242/OUT

Objection on the same grounds as previously stated. The size of the proposed dwelling amounts to over development on this site. The Parish Council also endorse the comments of the Tree Warden and GCC Highways, specifically in relation to highways safety. The Parish Council refer TBC planning to the comments of all Residents.

664 TO CONFIRM MINUTES OF PREVIOUS MEETING HELD ON 15th SEPTEMBER 2020

664.1 The Minutes were confirmed as a true record and will be signed by the Chairman.

665 TO RECEIVE CLERK'S REPORT

665.1 The Clerk tabled the report as follows – **Appendix A**

665.2 The Allotment inspections were carried out yesterday by Cllr Lt. Col. Barton – Ancliffe and the Clerk. Tenants of unkempt plots have been sent letters asking them to undertake tidying and cultivation work immediately. There are currently approx. 15 on the allotment waiting list.

The Clerk has asked the groundsman to trim the unusable plots to the rear of the site.

The Clerk will ask the contactor to cut back the blackberry bushes at the end of the site and clear the gate to the orchard.

665.3 The tree packs ordered from the Woodland Trust will be arriving in mid-November 2020. The tree planting at John Daniels will take place on 28th November with children from Churchdown Village School and the Forest School. The Gloucester Vale Conservation Volunteers are provisionally booked for 6th and 13th December 2020

If the planting is completed on 6th December 2020, the volunteer group have indicated they can assist with maintenance work in the Ponds area.

666 TO RECEIVE REPORTS ON PARKS/PLAY AREAS

666.1 Churchdown Park - Councillor Roy Nutting

No report

666.2 Chapel Hay Rec – Councillor Jane Attwood

The Parish Council act in the capacity of Trustee for this amenity.

No report.

666.3 John Daniels - Councillor Karan Khazeni-Rad

No report

A Member reported that the bin at John Daniels was not emptied at the weekend (also, a number of other bins including those in Cordingley Close).

666.4 St Johns Park - Councillor Karan Khazeni-Rad

The Parish Council act in the capacity of Trustee for this amenity.

No report.

666.5 Oakhurst Park – Councillor Mary Jordan

Cllr Jordan reported that the safety surface looks much better and asked the Clerk to thank the groundsman.

666.6 Shamrock Close Park – Councillor Noushien Khazeni-Rad

No report.

666.7 Zinnia – Councillor Noushien Khazeni-Rad

No report.

666.8 Tudor Mead Park – Councillor Lt Col Bernard Barton-Ancliffe

No report.

667 TO DISCUSS PONDS AREA AT CHURCHDOWN PARK

667.1 The Clerk tabled a report of a walkabout in the ponds area last month, kindly drafted by the Tree Warden for Churchdown. **Appendix B**

The Clerk suggested implementing the measures set out in the report: this includes planting. The Clerk will obtain some quotes and table for the next meeting of Committee.

667.2 The Clerk tabled two reports from Clive Spencer on the operational status of the ponds **Appendices C & D**

The ponds are working well – the only work suggested is

- clearing around the pipework to facilitate flow.
- try to lower the water level in the first reed bed, Reed Bed A, by 125mm

668 To consider Safety Inspection Report on parks and play areas (Louisa Hill): Appendix E

668.1 It was proposed, seconded and **RESOLVED** to accept the report and action any recommendations therein.

There are 3 items of medium risk:

Site	Equipt	Fault	Inspection date	Target date	Action	End
John Daniels	I basket swing	Parts missing	21/9/2020	21/10/20	Repaired	✓
John Daniels	Cableway	Falling Space – extent end	21/9/2020	21/10/20	Enquiries made with Inspector	In progress
Churchdown Park	Carousel	Carous el bearing s worm	21/9/2020	21/20/20	Asked Greenfield s to quote	In progress

669 To consider proposal for booking volunteer group to assist with works in parks and ponds area (twice per month £5 per volunteer)

669.1 It was proposed, seconded and **RESOLVED** to approve this.

The Clerk reported that It is not known how many volunteers will be attending in advance.

A Member asked if local volunteers could help? The Clerk suggested that enquires be made regarding insurance provision for such an arrangement.

670 TO RECEIVE THE REPORT OF THE COUNTY COUNCILLOR

670.1 No Report.

670.2 A Member thanked the County Councillor for his detailed response regarding parking outside schools following the last meeting of Full Council.

670.3 A Member asked about if the introduction of legislation to prohibit parking on pavements is progressing? A Member replied that GAPTC are considering the submission of a motion to NALC asking for legislative powers for Local Councils.

A Member reported that a local Council has recently banned vehicles with engines running waiting near schools for environmental reasons.

671 TO RECEIVE REPORTS ON STREET FURNITURE AND BUS STOPS/SHELTERS

671.1 Street Furniture

A Member reported that a number of road signs are broken: Chosen Drive, John Daniels Way and Melville Road

671.2 Bus Stops/Shelters

A Member noted that the ivy has been removed from the bus shelter outside the Churchdown Club. The shelter will be painted soon.

672 TO RECEIVE REPORTS ON PUBLIC FOOTPATHS, HIGHWAYS AND PAVEMENTS INCLUDING THE ISSUE OF PARKING ON PAVEMENTS AND GRASS VERGES

672.1 The Clerk reported that the Parton Road (outside the CCA) closure has been extended to Friday 23rd October.

672.2 A Member expressed concern about the spring on Pirton Lane, particularly during the winter months when the water will freeze. The Clerk was asked to contact GCC Highways and Severn Trent.

673 TO CONSIDER AND APPROVE TENDERS FOR 2021-2022

673.1 Grass Cutting Appendix F

It was proposed, seconded and

RESOLVED that a 1-meter biodiversity strip be extended to all verges except for on major junctions and on the west side verge on Pirton Lane (in front of the bench).

673.2 Weeding Appendix G

The Clerk has contacted Ubico to enquire about their future weeding programmes, and specifically non-glyphosate options. Ubico are looking at alternative methods including manual removal.

674 To consider and approve Draft Revenue Estimates for Community Committee 2021–2022. Appendix H

674.1 It was proposed, seconded and

RESOLVED that this matter be deferred until the next meeting in November.

The Clerk explained that there is scope to increase expenditure for certain codes (items of expenditure).

The **Budget** for last year included £10,000 for weed removal (only £2000 was spent) The **Expenditure** for last year included £15835 for the repairs to the drain at John Daniels and the car park resurfacing (this was not budgeted for)

A Member proposed increasing the Draft Revenue Estimate for weeding to cover any additional charge for non - glyphosate options.

675 TO RECEIVE AND CONSIDER ITEMS OF CORRESPONDENCE

675 .1 To Note:

- Active Places newsletter
- Open Spaces Society newsletter
- Woodland Trust newsletter

675.2 For Action

675.2.1 Drain Doctor: Quote for gully clearance and jetting at a cost of £192+ VAT for up to 2 hours.

It was proposed, seconded and
RESOLVED to accept this quote.
The contractor to provide a full report on completion of this work.

675.2.2 Request from Resident to cut corner of Station Road/Green Lane encroachments.

It was proposed, seconded and
RESOLVED to ask the Glos County Council to action this as a matter of urgency.
The Clerk to report back by the next Committee meeting.

675.2.3 Request from Resident inviting comment from Members on potential land clearance at Station Road.

A Member asked if you need Planning Permission to erect a sign for sale? The Clerk was asked to contact TBC.

Members expressed concern about the potential clearance of vegetation and the negative impact of the visual amenity of this area. The Council are keen to preserve the Green Belt and the biodiversity habitats within this site. Further, the Churchdown and Innsworth Neighbourhood plan specifically provides for the protection and enhancement of biodiversity areas and natural habitats, and the consequent protection of all indigenous local wildlife.

It was proposed, seconded and
RESOLVED to send a letter as requested.

676 QUESTIONS AND INFORMATION

676.1 A Member asked about parking at the Parish Council today. The Clerk reported that the car park was very busy due to the large number of people from the surgery and Residents needing access.

676.2 A Member asked for two items to be added to the agenda of the next Community Committee

- ❖ Weeds on pavements and roadside gutters.
- ❖ Commercial signs on Residential properties.

A Member reported that Planning permission is required for these signs.

Meeting closed at 9.18 pm

CHAIRMAN