



CHURCHDOWN PARISH COUNCIL FINANCE AND ADMINISTRATION COMMITTEE

DATE 30 March 2026

Public notice is given of Churchdown Parish Council Finance and Administration Committee Meeting to be held at 7pm on Tuesday 7 April 2026 in the Parish Council Chamber, Council Offices, Parton Road, Churchdown, GL3 2JH for the transaction of business on the following agenda

All members of the Public and Press are welcome to attend

To all Members of the Finance and Administration Committee

Councillors of the Finance and Administration Committee are hereby summoned to attend the Finance and Administration Committee Meeting to be held on Tuesday 7 April 2026 in the Parish Council Chamber, Council Offices, Parton Road, Churchdown commencing at 7pm for the transaction of business on the following agenda

A handwritten signature in black ink, appearing to read 'Nicci Paul'.

Nicci Paul
Clerk to Churchdown Parish Council

AGENDA

- 07.04.26.1 **To receive and approve** apologies for absence and confirm the meeting is quorate
- 07.04.26.2 **Public Session:** To provide members of the Public/Press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed twenty minutes in total and five minutes per person.
- 07.04.26.3 **To receive** declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 07.04.26.4 **To confirm and sign the minutes** of the Finance and Administration Committee meeting held on Tuesday 3 March 2026 circulated to Members prior to the meeting
- 07.04.26.5 **Planning - to receive** updates, discuss new planning applications and agree actions

Single storey extension to dwelling

61 Chosen Drive Churchdown Gloucester Gloucestershire GL3 2QS
Ref. No: 26/00211/FUL

Variation of Condition 2 (to allow for changes to the side extension roof and external materials) approved under planning permission 25/00348/FUL for the construction of single storey side and rear extensions.

198 Cheltenham Road East Churchdown Gloucester Gloucestershire GL3 1AL
Ref. No: 26/00222/FUL

Siting of a display of different advertisements on timber hoarding (in situ).

Parcel 7250 Brockworth Road Churchdown Gloucester Gloucestershire
Ref. No: 26/00203/FUL

Advertisement (6.71m x 3.05m) situated on wooden hoarding. Existing advertisement for local developer promoting new houses in the surrounding area.

Parcel 7250 Brockworth Road Churchdown Gloucester Gloucestershire
Ref. No: 26/00204/ADV

TPO 304 - G1 Pine group - reduce 2 x Pine as annotated on photograph to reduce weight on over-extend limbs near the road and house.

Nevenda Parton Road Churchdown Gloucester Gloucestershire GL3 2JJ
Ref. No: 26/00177/TPO

Correspondence:

39 Yew Tree Way Churchdown **REFUSE**
Single storey flat timber frame extension with brick cladding to match existing house

Agricultural building Parcel 7558 Hucclecote Lane Churchdown **PERMIT**

Appeal reference number: 6004577 Planning application reference: 25/00873/FUL
Address: 44 Oldbury Orchard, Churchdown, Gloucester, GL3 2PU **appeal was dismissed**

- 07.04.26.6 **To review and approve** the GALC membership fee renewal for 2026/2027. Details circulated to Members prior to the meeting.
- 07.04.26.7 **To review** year end budget summary. Details circulated to Members prior to the meeting
- 07.04.26.8 **To review and sign** February 2026 bank reconciliation summary. Details circulated to Members prior to the meeting.
- 07.04.26.9 **To review and approve** Churchdown Parish Council's Financial Reserves Policy. Details circulated to Members prior to the meeting.
- 07.04.26.10 **To review and approve** Churchdown Parish Council's Appointment of Standing Committees and Working Groups Terms of Reference. Details circulated to Members prior to the meeting.
- 07.04.26.11 **To consider and agree** if new flooring can be placed in the Annex. Approximate costings circulated to Members prior to the meeting.
- 07.04.26.12 **To consider** matters for the agenda of the next Finance and Administration Committee meeting
(no decisions may take place at this time)
- 07.04.26.13 **Date of Next Meeting** is arranged for Tuesday 2 June 2026 (Annual Parish Council Meeting will be held 12 May 2026)

END OF AGENDA

Anyone can film, record, broadcast, take photos, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's Policy, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.