



# CHURCHDOWN PARISH COUNCIL

DATE 3 September 2025

**Public notice is given of a Meeting of Churchdown Parish Council to be held at 7pm on Tuesday 9 September 2025 in the Parish Council Chamber, Council Offices, Parton Road, Churchdown, GL3 2JH for the transaction of business on the following agenda**

All members of the Public and Press are welcome to attend

## **To all Members of Churchdown Parish Council**

Councillors of Churchdown Parish Council are hereby summoned to attend the Parish Council meeting to be held on Tuesday 9 September 2025 in the Parish Council Chamber, Council Offices, Parton Road, Churchdown commencing at 7pm for the transaction of business on the following agenda

A handwritten signature in black ink, appearing to read 'Nicci Paul'.

Nicci Paul  
Clerk to Churchdown Parish Council

## **AGENDA**

- 09.09.25.1 **To receive and approve** apologies for absence and confirm the meeting is quorate
- 09.09.25.2 **Public Session:** To provide members of the Public/Press with the opportunity to comment on items on the agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed twenty minutes in total and five minutes per person.  
**Presentation from Churchdown Club Committee regarding their Access for All Project. 20 minutes has been allocated for the presentation.** No decisions or discussions will take place at this time
- 09.09.25.3 **To receive** declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 09.09.25.4 **To confirm and sign the minutes** of the Full Council meeting held on Tuesday 8 July 2025 circulated to Members prior to the meeting
- 09.09.25.5 **To receive** the County Councillors report
- 09.09.25.6 **To receive** the Borough Councillors report
- 09.09.25.7 **Planning - to receive** updates, discuss new planning applications and agree actions

### Single storey extension to dwelling

4 Paynes Pitch Churchdown Gloucester Gloucestershire GL3 2NP

Ref. No: 25/00666/FUL

**Installation of a Garden Room at the front of the property.**

3 Melville Road Churchdown Gloucester Gloucestershire GL3 2RE

Ref. No: 25/00486/FUL

**Single storey rear extension and first floor front extension over garage. Replacement of existing plain tile hip roof with synthetic slate roof with gable ends. Extension of existing loft accommodation with front and rear dormer windows - Amended Application with additional cladding and rear dormer.**

Raleigh Lodge Station Road Churchdown Gloucester Gloucestershire GL3 2JU

Ref. No: 25/00690/FUL

**Correspondence:**

7 Brookfield Lane Churchdown

Single storey extension to rear (part retrospective)

**PERMIT**

19 Brookfield Road Churchdown

Porch Extension

**PERMIT**

12 Sandycroft Road Churchdown

Proposed single storey rear and side extensions

**PERMIT**

09.09.25.8 **To approve** payments for September 2025

09.09.25.9 **To receive** written reports of Representatives on outside bodies

- CCA Executive – no report
- GAPTC – no meeting next one 23 September 2025
- Glos Airport Consultative Committee

09.09.25.10 **To receive** written reports of committees and working groups:

- Community Committee
- Finance and Administration Committee

09.09.25.11 **To agree** when staff should receive the backdated pay increase

09.09.25.12 **To agree** that the Burial Ground Committee can transfer £40,000 from the Burial Ground bank account into a 6month Fixed Bond with Cambridge and Counties

09.09.25.13 **To consider** if the interest from the newly opened Cambridge and Counties 6-month bond on maturity be given to the CCA or Churchdown Club. (Items for the agenda from July's meeting from two members)

09.09.25.14 **To agree** that Councillor G. Blackwell can join the Community Committee

09.09.25.15 **To ratify** the Health and Safety Policy and Procedures reviewed and agreed by the F&A Committee on 1 July 2025 minute reference 01.07.25.10. From last meeting Clerk to investigate business car insurance and report back to council before this policy is ratified.

09.09.25.16 **To ratify** the Grant Policy and Application Form reviewed and agreed by the F&A Committee on 2 September 2025 minute reference 02.09.25.8

09.09.25.17 **To ratify** the Bullying and Harassment Policy reviewed and agreed by the F&A Committee on 2 September 2025 minute reference 02.09.25.9

09.09.25.18 **To ratify** the Community Engagement Policy reviewed and agreed by F&A Committee on 2 September 2025 minute reference 02.09.25.11

09.09.25.19 **To ratify** the CPC Co-Option Policy reviewed and agreed by F&A Committee on 2 September 2025 minute reference 02.09.25.13

09.09.25.20 **To consider** matters for the agenda of the next Parish Council meeting (no decisions may take place at this time)

09.09.25.21 **To receive** the Clerks report

09.09.25.22 **Date of Next Meeting** is arranged for Tuesday 14 October 2025

**END OF AGENDA**

Anyone can film, record, broadcast, take photos, and use social media to report of a meeting when it is open to the public, so long as they conform to the Council's Policy, a copy of which can be obtained from the Clerk. Please be aware that you may be recorded.