ANNUAL PARISH COUNCIL MEETING – 24th May 2023 at 8.00 pm

18th May 2023

NOTICE OF MEETING

Notice is hereby given that the meeting of the Annual Parish Council will be held on **Wednesday 24th May 2023** commencing at **8.00 pm.** Please find the agenda set out below. This meeting will be held at the CCA Parton Road, Churchdown

Geraldine Connor, Clerk to the Council

AGENDA

1. **To elect the of Chairman of Council**

2. **To receive the Declaration of Acceptance of Office by Chairman**

3. **To elect the Vice-Chairman of Council**

4. **To receive apologies**

5. **To receive declarations of Interest and requests for dispensations**

6. **Public Participation**

8. **To confirm the Minutes of the Full Council held on 11th April 2023 [Appendix A]**

9. **To consider planning applications and correspondence**

Hybrid planning application seeking; A. Full permission for the use of land as public amenity space (Including community woodland, pedestrian access, play space and biodiversity enhancements). B. Outline planning permission for 7 affordable (discounted market) dwellings with all matters

reserved for future consideration. C. Outline planning permission for 8 market dwellings with all matters reserved for future consideration.

The Retained Land at Brickhampton Court Greenfields Churchdown Gloucester Gloucestershire Ref. No: 22/00898/OUT

Installation of 113 no. JAM72S20 455/MR solar panel modules mounted on existing pitched roof facing SE grid connected via 1 no. SE33.3K inverter, and installation of 215 no. JAM72S20 455/MR solar panel modules mounted on existing pitched roof facing SE grid connected via 1 no. SE66.6K inverter (149.24kW DC System and 99.9kW AC System)

Safran Landing Systems – Building 12 Cheltenham Road East Churchdown Gloucester Gloucestershire GL2 9QH Ref. No: 22/01283/PDSOL

Installation of 296 no. JAM72S20 455/MR solar panel modules mounted on existing pitched roof facing NW grid connected via 2 no. SE100

inverters and installation of 282 no. JAM72S20 455/MR modules mounted on existing pitched roof facing SE grid connected via 1 x SE100k inverter (262.99kW DC System and 200kW AC System)

Safran Landing Systems – Building 9 Down Hatherley Lane Churchdown Down Hatherly East Gloucester GL2 9QH Ref. No: 22/01281/PDSOL |

Erection of a new dwelling and associated works.

395 Innsworth Lane Innsworth Gloucester Gloucestershire GL3 1HA Ref. No: 23/00333/FUL

Demolition of existing conservatory, erection of a single storey rear and front extension.

66 Chosen Drive Churchdown Gloucester Gloucestershire GL3 2QT Ref. No: 23/00332/FUL |

Correspondence

34 Raleigh Close 23/00262/FUL Erection of single storey extension **: PERMIT**

93 Melville Road 23/00268/FUL Two storey wrap around extension + rear single storey element : **PERMIT**

Churchdown Club 22/01244/FUL Erection of out building : **PERMIT**

4 Meadow Way23/00244/FUL Erection of 2 storey side extension + single storey extension : **PERMIT**

Safran Landing Systems 22/01281/PDSOL Installation of solar panels (296) on existing pitched roof facing NW : **PERMIT**

Safran Landing Systems 22/01282/PDSOL Installation of solar panels (57) on existing pitched roof facing SE/NW: **PERMIT**

Safran Landing Systems 22/01283/PDSOL Installation of solar panels (113) on existing pitched roof facing SE : **PERMIT**

Land Rover Showroom 22/01055/FUL Erection of new showroom, workshop, offices, storage, valet area + parking : **PERMIT**

9. **To answer any written questions from Members**

10. **Appointment of Committees and any Working Groups**

    - Community Committee
    - Finance & Administration Committee
    - Burial Committee
    - Staff Management Working Group

11. **Appointment of Signatories – Orders of Payment**

12. **Authorisation for Sealing of Documents**

13. **Appointments to Various Organisations & Advisory Bodies**

    - Gloucestershire Airport Consultative Committee

- CCA Executive
- Snow and Flood Wardens – St John's Ward & Brookfield ward

14. **Clerk's Report**

15. **To approve payments for May 2023 – Appendix B to follow**

16. **To receive reports of Committees, and to receive and resolve any recommendations therein.**

    - Community Committee –**18th April 2023 [Appendix C]**
    - Finance and Administration Committee- **2nd May 2023 [Appendix D]**

17. **To receive the report of the Internal Auditor for Year End 2022-2023 [Appendix E]**

18. **Annual Governance & Accountability Return 2022 – 2023 [Appendix F]**

To receive and approve the following documents:

i. To approve and sign the Annual Governance Statement 2022/2023 [Annual Governance & Accountability Return – Page 4]

ii. To approve and sign the Accounting Statements for 2022/2023 [Annual Governance & Accountability Return – Page 5]

iii. To note the dates of the Public Rights as Monday 5th June 2023 to Friday 14th July 2023

19. **To consider a recommendation from the BMX tender assessment panel to approve a bid for works as per published tender from Velosolutions in the sum of £90,000 [Appendix G]**

20. **To approve quote from Nature First for 15 trees, planting, supports and mesh guards in the sum of £3920 [Appendix H] (To mark Coronation of HRH King Charles III)**

21. **To renew Annual Service Contract with BWS for 2023-2024 – [Appendix I]**

    - **PLATINUM SEVICE LEVEL AGREEMENT – £1169.90 per annum plus VAT**
    - **GOLD SERVICE LEVEL AGREEMENT – £691.91 per annum plus VAT**
    - **SILVER SERVICE LEVEL AGREEMENT – £646.17 per annum plus VAT**
    - **BRONZE SERVICE LEVEL AGREEMENT – £389.55 per annum plus VAT**

22. **To consider a quote for a new Fire Alarm System for CPC offices and chamber in the sum of £5,875.00 plus VAT [Appendix J]**

25. **To consider making a submission to the Local Government Boundary Commission for England's review into County Council seats in Gloucestershire. (Letter from County Councillor – Appendix K)**

26. **To consider proposals for an agreement with Chosen Hill School regarding the allocation of s106 funds (Appendix L)**

27. **Correspondence**

28. **Questions/Information**

Agendas

‹ ANNUAL PARISH MEETING – 24th May 2023 at 7.00 pm

› Bin collections over the late May bank holiday

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